



Andy Beshear
GOVERNOR

Jacqueline Coleman
LIEUTENANT GOVERNOR

PUBLIC PROTECTION CABINET

Kentucky Department of Professional Licensing

Kentucky Board of Licensure for Occupational
Therapy
500 Mero Street, 2NE33
Frankfort, Kentucky 40601
Phone: (502) 564-3296
Fax: (502) 564-4818

DJ Wasson
SECRETARY

Brian Raley
DEPUTY SECRETARY

Kristen Lawson
COMMISSIONER

Board Meeting Minutes for September 10, 2026

Call to Order

Rhonda Jill Phelps called the meeting to order at 1:01 p.m. ET.

Approval of Minutes

A motion was made by Thomas Miller to approve the minutes from August 13, 2026, Board meeting. The motion was seconded by Hugh Stroth and the motion carried.

Board Members and Staff Present

- Rhonda Jill Phelps, Board Chair
- Scott DeBurger, Vice Chair
- Hugh Stroth, Secretary
- Andrea Brandon, Board Member
- Thomas Miller, Board Member
- Sara Santo, Board Member
- Lindsey Jones, Board Member
- Gabe Dent, Administrative Supervisor
- Miranda Guarnieri, Administrative Specialist
- Melinda Penny, Administrative Specialist
- Kristen Lawson, Commissioner
- Cathy Falconer, General Counsel
- Jenna Wells, Administrative Specialist
- Jessica Lynn, NBCOT
- Vanessa Labadie, Guest
- Geela Spira, Guest

Licensure Report

The Board reviewed the licensure report for September 2026.

Financial Report

The Board reviewed the August 2026 financial report and did not have any questions or concerns.

DPL Report

No news was reported.

Board Attorney's Report

No news was reported.

Compact Commission Update

More states have joined the OTCC.

Old Business

No old business was discussed.

New Business

- A motion was made by Thomas Miller to remove complaints from the website after five years. The motion was seconded by Sara Santo and the motion carried.
- ORI Update- The Board's ORI application has been approved.

Continuing Education/Application Review

A motion was made to approve the continuing education courses by Scott DeBurger. The motion was seconded by Hugh Stroth and the motion carried.

A motion was made by Scott DeBurger to approve the short-term practice application effective from September – December. The motion was seconded by Thomas Miller and the motion carried.

Complaints Committee Report

No complaints committee meeting today. No report.

Assignments for Next Meeting

The next meeting is October 8, 2026.

Travel and Per Diem

A motion was made for travel and per diem by Thomas Miller and the motion was seconded by Andrea Brandon. The motion carried.

Adjournment of Meeting

A motion was made for adjournment by Sara Santo. The motion was seconded by Scott DeBurger and the motion carried. The meeting was adjourned at 1:52 p.m. ET.